



## **YOUNG LIBERALS**

### **1. ESTABLISHMENT**

- 1.1 The Nova Scotia Liberal Party (“NSLP”) shall recognize the Nova Scotia Young Liberals (“NSYL”) if:
- (a) a general meeting held for the purposes of the election of an Executive as per the NSLP By-laws has taken place;
  - (b) the elected Executive ensures the sound management of the NSYL finances, including the approval of budgets, expenses, and fundraising targets;
  - (c) this association meets the obligations set out in this document (Nova Scotia Liberal Party Young Liberal Rule).
- 1.2 The NSYL and the Young Liberals of Canada (Nova Scotia) shall operate as a jointly elected board, serving both their federal purpose as outlined in the “Charter of the Young Liberals of Canada” and their provincial objects outlined in this document.

### **2. OBJECTS**

- 2.1 The objectives of the NSYL are:
- (a) to represent and promote the policies and principles of the Nova Scotia Liberal Party (“NSLP”), and the Liberal Party of Canada (“LPC”);
  - (b) to promote the exchange of ideas among youth;
  - (c) to foster an awareness of the political system among youth;
  - (d) to develop and determine policy that is in the best interest of youth in Nova Scotia;
  - (e) to provide a means of forwarding the opinions and policies of the members of the NSYL to the NSLP, LPC, and to the public at large;
  - (f) to organize the youth in Provincial and Federal Constituencies in Nova Scotia and at all Post-Secondary Institutions in Nova Scotia.

### **3. MEMBERSHIP**

- 3.1 Membership of the NSYL shall be determined by the “Charter of the Young Liberals of Canada”.

### **4. EXECUTIVE**

- 4.1 The Executive of the NSYL shall be determined by the “Charter of the Young Liberals of Canada”.
- 4.2 The election of the Executive shall be determined by the “Charter of the Young Liberals of Canada”.
- 4.3 The NSYL shall appoint a Chief Returning Officer to conduct the Election of the Executive.
- 4.4 In addition to the elected positions outlined in the “Charter of the Young Liberals of Canada”, the NSYL shall also recognize the following as non-voting ex-officio members of the Executive:
- (a) Immediate Past President
  - (b) A representative from every Post-Secondary Club
  - (c) One Regional Director from each federal riding within Nova Scotia

### **5. MEETINGS OF THE EXECUTIVE**

- 5.1 The Executive shall meet at the call of the Chair and at least four times annually.
- 5.2 Notice for a duly called meeting of the Executive shall be seven (7) days. Notice of a meeting of the Executive must be sent to all members of the Executive, through electronic means.
- 5.3 The Chair shall serve as chair for Executive Meetings.
- 5.4 The Executive shall be responsible for the general conduct of the affairs of the NSYL and shall be accountable for such conduct to members assembled at meetings of the NSYL.

### **6. ROLE AND RESPONSIBILITIES OF OFFICERS**

- 6.1 The Section Chair shall:

- (a) be the chief administrative officer of the NSYL
- (b) be the official spokesperson for the NSYL
- (c) submit a written and oral report to the NSYL Annual General Meeting
- (d) ensure that all Executive Members carry out their duties
- (e) coordinate the planning of the Annual General Meeting of the NSYL in conjunction with the NSLP

6.2 The Vice-Chair, English shall:

- (a) assist the Chair in the execution of their duties and the general operations of the NSYL
- (b) in the event the Chair is unable to fulfill their duties, assume the responsibilities and duties of the Chair until the next NSYL Annual General Meeting
- (c) conduct an annual review of the NSYL Rule and bring forth proposed amendments where applicable to the NSLP Board

6.3 The Vice-Chair, French shall:

- (a) assist the President in the execution of his/her duties and the general operations of the NSYL

6.4 The Policy Chair shall:

- (a) organize and conduct policy meetings, at least one (1) of which must take place in the Halifax Regional Municipality, and one (1) of which must take place outside the Halifax Regional Municipality.
- (b) establish procedures for the conduct of the policy meetings in conjunction with the Executive
- (c) collect, coordinate, and maintain a coherent set of policies put forth by the NSYL in all its capacities, sections, and clubs
- (d) be knowledgeable of the policies put forth by the NSLP and LPC
- (e) work in conjunction with the NSLP and LPC to adopt the policies of the NSYL.

6.5 The Finance Chair shall:

- (a) be responsible for all financial matters of the NSYL
- (b) be responsible for all fundraising duties of the NSYL

- (c) prepare the NSYL Annual Budget
- (d) submit a written and oral report to the NSYL Annual General Meeting

6.6 The Communications Chair shall

- (a) be responsible for recording the minutes of all Executive and Annual General Meetings of the NSYL
- (b) be responsible for drafting and sending all official NSYL correspondence, in conjunction with the Executive
- (c) be responsible for maintaining the NSYL social media platforms and other related communication items

6.7 The Organization Chair shall:

- (a) work to develop and create NSYL Student Youth Clubs at all Post-Secondary Institutions in Nova Scotia
- (b) ensure that all NSYL Student Clubs at Post-Secondary Institutions are accredited with the Young Liberals of Canada
- (c) coordinate any other events sponsored by the NSYL in conjunction with the Executive

6.8 The Membership Chair shall:

- (a) be responsible for the organization of youth in the Provincial Constituencies in Nova Scotia for the NSYL and act as a liaison
- (b) work to develop and create Provincial Constituency NSYL Youth Clubs
- (c) be responsible for the organization of youth in the Federal Constituencies in Nova Scotia for the NSYL and act as a liaison
- (d) work to develop and create Federal Constituency NSYL Youth Clubs

## **7. COMMITTEES**

7.1 The Executive can, from time to time, establish committees to examine specific needs of the NSYL.

7.2 The Executive must appoint a Chair of each committee.

- 7.3 The Section Chair shall be an ex-officio member of each committee.
- 7.4 Subject to any additional criteria established by the NSYL, all members of committees must be members in good standing of the NSLP.

## **8. ANNUAL MEETINGS**

- 8.1 The Annual Meeting of the NSYL shall be held in conjunction with the NSLP AGM.
- 8.2 The NSYL shall abide by the provisions of the By-Laws and Rules of the NSLP with respect to the calling of an Annual Meeting and eligibility to vote at the Annual Meeting.
- 8.3 If the NSYL does not hold an Annual Meeting, or the Annual Meeting of the NSLP is not held in compliance with the NSLP By-laws and Rules, the Provincial Board of the NSLP shall have the power to call an Annual Meeting at such time and place, as the Provincial Board sees fit.
- 8.4 Notice of the Annual Meeting shall be sent to all members in good standing of the NSYL, by the NSLP through electronic means, no less than fourteen (14) days prior to the date of the meeting. The Executive of the NSYL may choose, by majority vote, to implement additional methods of notification. The NSYL is responsible for the cost of implementing additional methods of notification.
- 8.5 The order of business at the Annual Meeting shall be proposed by the Executive, and ratified or amended by the voting members of the Annual Meeting.

## **9. VACANCIES**

- 9.1 In the event of a vacancy, the remaining Executive shall have the authority to appoint another member to fill that role until the next NSYL Annual General Meeting.
- 9.2 The Table Officers shall appoint a replacement no later than forty (40) days from the date the Executive position was declared vacant.
- 9.3 The position shall be filled by the candidate who receives a simple majority vote of the occupied Executive positions on the date of election. Should there be more than two (2) candidates seeking the vacancy, the election shall take place using an instant runoff ballot.
- 9.4 The vote shall be conducted by secret ballot.